Texas Teacher Portal Help Guide

DATA INTERACTION™ FOR TEXAS STUDENT ASSESSMENTS

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## Introduction

### Data Interaction Overview

Data Interaction for Texas Student Assessments houses all student testing data. Data Interaction allows users to view summary and individual student results.

### Technical Support

If you have any questions, please contact eMetric support at [support@emetric.net](mailto:support@emetric.net) or by calling toll-free (877) 829-7769.
ACCESS

Texas Assessment program results can be accessed via the texasassessment.gov website by selecting the link for Teacher Portal.

PROGRAM SELECTION

Select which program you would like to see reports for (STAAR 3-8, EOC, TAKS, etc.). Once a program has been selected, the available reports for each program will appear in the Select Report section:

Please note that if your district or school does not have assessment results for one or more programs, those programs will not display on the selection menu. For example, an elementary school user will not see options for STAAR EOC unless they are assigned students taking these assessments.

HIGH LEVEL NAVIGATION OPTIONS

1. The Data Interaction icon serves as a Home link: This link will redirect you to the Data Interaction for Texas Student Assessments homepage.
2. Help: This button will open a new window containing the Data Interaction Help Guide.
3. Saved Reports: This button will open a window containing all reports saved for the user.
4. User Dropdown Menu:
   • Logout: This link will log you out of Data Interaction for Texas Student Assessments.
GROUP SUMMARY REPORTS

The Group Summary Reports provide summary level data at the state, region, district, and school level for the subject/administration selections requested.

Please note that the following example describes the Group Summary: Performance Levels report for the STAAR 3-8 program, but the summary report functionality detailed also applies to the other types of summary reports available in each program, including, but not limited to, Group Summary: Reporting Categories, Standard Summary, Standard Combined Summary, etc.

GETTING STARTED – GROUP SUMMARY

1. Select the desired program from the Program drop-down menu.
2. Select the name of the Group Summary report (e.g., Group Summary: Performance Levels) under the Report drop down menu.
3. Click within a check box to select your desired years and grades. To select an entire row representing all grades for the desired year, click on an administration heading such as Spring 2016.

4. Select the test Subject(s).

5. Use the Organization menu to choose State, Districts, or Campuses. Use the ▼ button to expand the menu options below state and districts.
   a. Once you have selected State, District, and/or Campuses, a count of the selected organizations will display above the selection menu. Click on the blue “selected” link to view a list of the organizations you have chosen.
   b. Select the ▼ button to select all districts or schools in a group.

6. Click Get Report to generate a report with default selections. Reports can be customized on the next page.

**SAMPLE REPORT**

Selecting Get Report will generate a report similar to the following sample, depending upon the program selected:

![Sample Report](image)

*Note: Groups for which there is no data will not display*

**VIEWING OPTIONS**

Select one of the available buttons to change to a chart or transpose view of your selected data options. *(Note: Report Table is the default view shown above).*
REPORT CHART VIEW

Select the Report Chart button to view a graphical representation of the selected data:

TRANSPOSE VIEW

Select the Transpose button to view a tabular representation of the selected data with columns and rows transposed:
GENERAL FUNCTIONALITY

- Clicking on a group’s name will allow you to disaggregate the group or drill to a roster report.
  
  - Disaggregate By: This functionality allows you to disaggregate a specific group by different demographic variables.
From the Chart view, clicking on the bar’s) will reveal the option to Disaggregate By:
Drill to Roster: Clicking on a group name in the tabular view or a bar in the chart view displays a menu allowing you to drill to a Roster Report or set of Individual Reports for that group/test/content area combination. (Note: drill down is not available for state.)

Download: Clicking on the Download button allows you to download the Summary Report as a PDF or CSV file.
• Sort: Columns can be sorted into ascending or descending order by clicking on the column header and selecting Sort.

![Sort Example]

• Footnotes: Clicking the button at the bottom of the report will display footnotes regarding the Group Summary data. Click again to hide the footnotes.

**USING THE CUSTOMIZATION OPTIONS**

Reports may be customized using the report options. Options include the ability to add or remove stats/scores, disaggregate, and filter results. Select the options icon to access customization options. Changes may be made to multiple options at once before clicking Update.

![Customization Options]

**OPTIONS - STATS**

This tab can be used to select stats or scores to view on the report. Select checkboxes to display Number Tested, Average Scale Score, and/or % in Each Performance Level. To view all stats, click the Select All link. Click Update to view the selections in the report.
Note: The options on the Stats tabs adjust based on the report view. For example, when viewing the Chart View, you will have options to adjust the stats graphed as well as the graph type.
Use this tab to include or exclude students based on demographic characteristics. To include a subgroup, click on the desired demographic variable from the drop-down list. To select more than one subgroup, simply click on another demographic variable. Click on the word “and” or “or” to specify the logical relationship between the subgroups selected. “And” will only show students who fall under all selected characteristics, whereas “or” will show students who fall under any one or more of the selected characteristics.

For example, to view students who are either Hispanic or female, select Female and Hispanic/Latino. Then, click the “and” link, which is automatically selected, to change to “or” and click Update.

Selections display as boxes next to “Showing students who are.” Click on the box displayed to remove the selection.
OPTIONS - DISAGGREGATE

Use this tab to disaggregate the report by different subgroups.
# OPTIONS – GROUPS PER PAGE

Use this option to specify the number of groups shown per page (e.g., selecting 20 means that 20 organizations such as regions, districts and schools, will display on a single page, including any rows for subgroups within those organizations.)
Access analysis options by clicking on any blue text within column headers.

**SHOW N COUNT FOR PERCENTAGES**

To view how many students scored in each performance level under a particular subject, ensure that % in Each Performance Level is shown on the report. Click the % column header and select Show N Count.

**GRAPH**

View a graph by clicking on the header of a score column of interest, then on Graph. This will display the chart view, allowing further analysis and customization as desired.
The Roster Report View provides dynamic access to individual student results, delivering powerful insight into the specific strengths and areas of need for each student. Interactive data analysis features allow you to apply filter criteria and/or perform ad hoc queries on any score variable to obtain summary reports or graphs. The Roster Report View also displays student level data including student ID, demographics, and participation.

Please note that the following example describes the Roster View report for the STAAR 3-8 program, but the roster report functionality detailed also applies to the other types of roster reports available in each program, including, but not limited to, Roster View, Longitudinal Roster View, etc.

**GETTING STARTED – ROSTER VIEW**

1. Select the desired program from the Program drop-down menu.
2. Select the Roster View under Report.
3. Select the desired Year.
4. Select the desired Admin.
5. Select the desired Grade (when applicable).
6. Select the desired Subject(s).

7. Use the Organization menu to choose a District or School, depending on your level of access. Use the plus symbol to expand the menu options below districts to see school options.
   
   a. Choose a single organization to view a roster report for that organization.

8. Click Get Report to generate a report with default selections. Reports can be customized on the next page.

Note: For Longitudinal Roster Reports, you may select multiple years/administrations.

SAMPLE REPORT

Selecting Get Report will generate a report similar to the following sample:

![Sample Report Image]

VIEWING OPTIONS

Select one of the available buttons to change the view to a set of individual reports or view a roster list for all students in the selected group. (Note: Roster Report table view is the default view).
INDIVIDUAL REPORT VIEW

Select the Individual Report button to view a detailed student report for each student in the Roster Report:

[Image of Individual Report]
Individual Report Navigation:

- From the Individual Report View, use the navigation arrows at the bottom of the report to page through the reports. You may also jump to a specific page/report.
- Options: Utilize the Search and Filter options to refine the group of individual reports being viewed based on score and/or demographic criteria. (See the “Using the Customization Options” section of this guide for further details.)
- Download: Download one or more individual reports as PDF files. Select the Download button at the top of the page and enter download criteria as desired:

![Download Report](image)

GENERAL FUNCTIONALITY

- Drill to Individual Report: In addition to selecting the Individual Report View button to see a set of individual reports for all students in the group, you can click on a student name in the roster report in order to view an individual report for only that student.
• Download: Click on the button to download the Roster Report as a PDF or CSV file.

• Sort: Columns can be sorted into ascending or descending order by clicking on the column header and selecting Sort.
• Footnotes: Clicking the button will display footnotes regarding the Roster Report data. Click again to hide the footnotes.

**USING THE CUSTOMIZATION OPTIONS**

Reports may be customized using the report options. Options include the ability to add or remove stats/scores, disaggregate, and filter results. Select the options icon to access customization options. Changes may be made to multiple options at once before clicking Update.

**OPTIONS - FIELDS**

The Fields option allows you to select student identification information, test information, general information, and demographics to view on the report. Select the appropriate demographics and click Update to add these fields as columns to the report.
OPTIONS - SCORES

This option can be used to select scores to view on the report. Select checkboxes for Raw Score, Scale Score, Performance Level and/or Reporting Categories. To view all scores and reporting categories, click the Select All link. Click Update to view the selections in the report.
OPTIONS - SEARCH

Use this feature to search for students by name, PEIMS ID, scores or other research options. For example, to find a specific student on the district or school Roster Report or in the set of Individual Reports, select (1) State ID from the drop-down menu. Then, (2) enter the PEIMS ID, or part of the number, for the student needed, (3) click Apply, and finally, (4) click Update. The report will refresh showing only students matching the search criteria.
OPTIONS - FILTER

Use this feature to include or exclude students based on demographic characteristics. To include a subgroup, click on the desired demographic variable from the drop-down list. To select more than one subgroup, click on another demographic variable. Then, click “and” or “or” to specify the logical relationship between the subgroups selected. “And” will only show students who fall under all of the selected characteristics, whereas “or” will show students who fall under any one or more of the selected characteristics. For example, to view students who are either Hispanic or female, select Female and Hispanic/Latino. Then, click the “and” link, which is automatically selected, to change to “or” and click Update.

Selections display as boxes next to "Showing students who are." Click on the box displayed to remove the selection.
OPTIONS – GROUPS PER PAGE

Use this option to specify the number of groups shown per page (e.g., selecting 50 means that 50 student records will display on a single page.)
ANALYSIS FEATURES

Click on column headers in the Roster Report to reveal analysis options, or choose to view an Analyze report from the main selections page. Both options will provide a special view intended to streamline data analysis. The Analyze report view displays the roster of students within a selected organization/group and allows you to view frequency distributions, summary statistics, and cross tab reports across available score and field data points all within a single report view.

ANALYZE REPORT VIEW

Navigate to the Analyze View by selecting an analysis option from the Roster View, such as Distribute.

Alternatively, you can navigate directly to the Analyze report from the main selections page. Selection options are the same as the Roster View selections. (See Roster Report section for further details.)
From the Analyze report view, select from four analysis options indicated by the buttons below:

1) Summary Statistics

Instantly see summary statistics, such as mean and standard deviation, by clicking on the Summary Statistics button or by selecting Summarize or Summarize By from the Roster Report View.
From the Roster Report View, you can choose Summarize or Summarize By to navigate to the Analyze View for the selected variables:

You can also view summary statistics by demographic subgroups, such as gender and/or ethnicity, by clicking on a demographic group in the Disaggregate tab, or from the Roster Report View by clicking on a demographic option under Summarize By.
2) Frequency Distribution:

Generate a frequency distribution for a score or performance level by clicking on the Frequency Distribution button on the Analyze report view, or by clicking on a column header in the Roster Report View and selecting Distribute or Distribute By.
From the Roster Report View, choose Distribute or Distribute By to navigate to the Analyze View for the selected variables:
View a frequency distribution by demographic subgroups by clicking on a demographic group in the Disaggregate tab, or from the Roster Report View by clicking on a demographic option under Distribute By.
3) Cross-Tab:

Generate a Cross Tab report based on subject standards or demographics by selecting the Cross-Tab button from the Analyze report view, or by clicking Cross Tab and the desired variables from the Roster Report View. Clicking on any of the blue number links in the cross tab will display the corresponding roster of students.
Note: If you navigate from a frequency distribution or summary statistics with only one variable selected, a message will pop-up instructing you to add a second variable (score or field) in order to view a cross tab report.

From the Roster Report View, choose Cross-Tab and the desired score and/or demographic variables for which to view a cross tab report:
Adjust the variables displayed on the Cross-Tab report by choosing from the drop-down menu.

<table>
<thead>
<tr>
<th>Roster - Ethnicity</th>
<th>Did Not Meet</th>
<th>Approaches</th>
<th>Meets</th>
<th>Masters</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic/Latino</td>
<td>17</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>26</td>
</tr>
<tr>
<td>American Indian or Alaskan Native</td>
<td>10</td>
<td>0</td>
<td>4</td>
<td>1</td>
<td>15</td>
</tr>
<tr>
<td>Asian</td>
<td>13</td>
<td>5</td>
<td>1</td>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>Black or African American</td>
<td>11</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>12</td>
</tr>
<tr>
<td>Native Hawaiian or Other Pacific</td>
<td>12</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>13</td>
</tr>
<tr>
<td>Islander</td>
<td>White</td>
<td>12</td>
<td>0</td>
<td>1</td>
<td>17</td>
</tr>
<tr>
<td>Two or More Races</td>
<td>5</td>
<td>4</td>
<td>0</td>
<td>5</td>
<td>14</td>
</tr>
<tr>
<td>No Ethnicity Provided</td>
<td>47</td>
<td>21</td>
<td>7</td>
<td>14</td>
<td>89</td>
</tr>
<tr>
<td>Total</td>
<td>127</td>
<td>33</td>
<td>16</td>
<td>30</td>
<td>206</td>
</tr>
</tbody>
</table>
You can also change cross-tab selections in the Stats and/or Fields tabs. Filter the results shown on the Cross-Tab report using the Filter tab.  

**Note:** You can make selections among various tabs before clicking Update to refresh the report view with new selections.

4) Scatter Plot:

Generate a Scatter Plot report based on available scores by selecting the Scatter Plot button from the Analyze report view, or by clicking Scatter Plot and the desired variables from the Roster Report View. Clicking on any of the blue number links in the cross tab will display the corresponding roster of students.
Note: If you navigate from a frequency distribution or summary statistics with only one variable selected, a message will pop-up instructing you to add a second variable (score) in order to view a cross tab report.

From the Roster Report View, choose Scatter Plot and the desired score and/or demographic variables for which to view a cross tab report:
You may zoom in on sections of the scatter plot by clicking and dragging to draw a box around the section of the graph you wish to zoom in on.

You may click on any bubble in the scatter plot to drill to an individual report view for that student. You may also click Drill To Roster to drill to a roster report view for the students shown in the current scatter plot view.

You can also change scatter plot selections using the customization options. Note: You can make selections among various options before clicking Update to refresh the report view with new selections.
The Teacher Roster Report View provides dynamic access to individual student results. Interactive data analysis features allow you to apply filter criteria and/or perform ad hoc queries on any score variable. The Teacher Roster Report View also displays student level data including student ID, demographics, and participation and enables drill down to detailed test results in the Student Portal for each student.

GETTING STARTED – TEACHER ROSTER VIEW

1. Select the desired program from the Program drop-down menu.
2. Select the Teacher Roster View under Report.
3. Select the desired Year.
4. Select the desired Admin.
5. For teachers, the teacher staff id will be pre-selected
6. Click Get Report to generate a report with default selections.

SAMPLE REPORT

Selecting Get Report will generate a report similar to the following sample:
**Note:** Reports can be customized per Roster View customizations (see pages 22-26 of this guide).

## DRILL TO STUDENT REPORT AND DETAILED RESULTS

Select one of the available student names to drill down to detailed test results for that student. *(Note: A new tab will open with the student's testing history displayed in the Student Portal).*
The new tab will show the student’s testing history in the Student Portal. Click on a test name to drill down to view detailed test results, including item responses, item images, and response rationales (where available).
STAAR Grade 8 Reading

Student Score: 1587

26th Percentile
Your child scored the same or better than 26% of all Grade 8 students in Texas.

Category Results

<table>
<thead>
<tr>
<th>Category</th>
<th>Answered Correctly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Understanding/Analysis Across Genres</td>
<td>6/6</td>
</tr>
<tr>
<td>2. Understanding/Analysis of Literary Texts</td>
<td>8/9</td>
</tr>
<tr>
<td>3. Understanding/Analysis of Informational Texts</td>
<td>10/17</td>
</tr>
<tr>
<td>Total</td>
<td>24/44</td>
</tr>
</tbody>
</table>

For more information about the tests, contact your school.

Lexile Measure

What Is A Lexile Measure?
Lexile measures help you find reading materials at your child’s unique reading level. With Lexile measure, you can engage your child in learning by ensuring they comprehend their reading materials, as well as monitor their progress over time.

Your Child’s Lexile® History
Current Lexile Measure: 950L

Find A Book Tool
"Find a Book, Texas" is a fun and easy way to select books based on a child’s Lexile® measure and interests.

Chart a child’s reading growth across different state assessments, forecast future growth and compare against demanding careers.
Additional options are available in the Student Portal. Please review the Help Guide in the Student Portal for further details.

To view detailed test results for another student, return to the Teacher Portal tab in the browser and click on another student name. A new tab will open with the new student’s test results. (Note: Only 1 student’s detailed results may be viewed at a time.)

**STUDENT SEARCH**

The Student Search feature provides access to individual student results for all students who have testing results in your district or school in the selected program.

**GETTING STARTED – STUDENT SEARCH**

1. Select the desired program from the Program drop-down menu.

2. Select the Student Search under Report.

From the Student Search view, you have a few options to locate student records:
3. Begin to enter a student’s name or PEIMS ID; a list of potential matches will appear.

4. Either click Advanced Search to view a detailed list of the potential matches based on the criteria you entered or click on a student in the list of potential matches to drill down to a list of their testing history.

   a. Clicking Advanced Search allows you to further refine your search to locate a specific student using the Search tab:

   b. Selecting a student from the list of potential matches will take you to a cumulative list of that student’s test results. Note: selecting/clicking a student name from the Advanced Search view will also take you to that student’s cumulative results as shown below:

5. Click on a test event in the cumulative search report (e.g. Spring 2015, 8, Reading) to view a detailed individual student report:
### Student Search Cumulative Report
STAAR 3-8

**Doe230037982, John198778**

<table>
<thead>
<tr>
<th>Performance Level:</th>
<th>Scale Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Satisfactory</td>
<td>1644</td>
</tr>
<tr>
<td>D</td>
<td>3795</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Version:</th>
<th>Scale Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAAR</td>
<td>5999</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Performance Level:</th>
<th>Scale Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unsatisfactory</td>
<td>3418</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Version:</th>
<th>Scale Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAAR</td>
<td>5999</td>
</tr>
</tbody>
</table>

#### Reading

- **Scale Score:** 1644
- **Performance Level:** Satisfactory
- **Test Version:** STAAR
- **STaar Progress Measure:** Did Not Meet

<table>
<thead>
<tr>
<th>Reporting Categories</th>
<th>Score Earned / Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understanding/Analysis Across Genres:</td>
<td>7 / 10 70%</td>
</tr>
<tr>
<td>Understanding/Analysis of Literary Texts:</td>
<td>15 / 22 68%</td>
</tr>
<tr>
<td>Understanding/Analysis of Informational Texts:</td>
<td>13 / 20 65%</td>
</tr>
<tr>
<td>Raw Score:</td>
<td>35 / 52 67%</td>
</tr>
</tbody>
</table>

#### Mathematics

- **Scale Score:** D
- **Performance Level:** D
- **Test Version:** Unknown Version
- **ELL Progress Measure:** D

#### Science

- **Scale Score:** 3795
- **Performance Level:** Satisfactory
- **Test Version:** STAAR
- **ELL Progress Measure:** N/A

<table>
<thead>
<tr>
<th>Reporting Categories</th>
<th>Score Earned / Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matter and Energy:</td>
<td>6 / 14 43%</td>
</tr>
<tr>
<td>Force, Motion, and Energy:</td>
<td>9 / 12 75%</td>
</tr>
<tr>
<td>Earth and Space:</td>
<td>11 / 14 79%</td>
</tr>
<tr>
<td>Organisms and Environments:</td>
<td>11 / 14 79%</td>
</tr>
<tr>
<td>Raw Score:</td>
<td>37 / 54 69%</td>
</tr>
</tbody>
</table>

#### Social Studies

- **Scale Score:** 3418
- **Performance Level:** Unsatisfactory
- **Test Version:** STAAR
- **ELL Progress Measure:** N/A
**RECENT REPORTS**

Click on the button to view a list of recently viewed reports. You can select a recent report to jump to the view as described. The program, report title and list of the columns last viewed will display.

*Note:* Recent reports are temporarily saved based on the program and report type. For example, if you select a Group Summary report for grade 3, and then later select a Group Summary report for grade 5, when you click on Recent Reports, you will see only 1 option for the grade 5 Group Summary Report.

**ACCESSING RECENT REPORTS**

To access recent reports, click on the button at the top, center of the page:

![Recent Reports Menu]

Click on any report option to view that recent report.

**SAVED REPORTS**

You can easily save your Report online by clicking on in the upper right-hand corner of the window. Upon clicking, a box will open that provides a choice of where to save the report and what to name it.
SAVING A REPORT

To save a report, first select a folder or add a new folder. Then, name the report and click “Save.” This action can be canceled by clicking the save report icon again or clicking outside the box.

ACCESSING A SAVED REPORT

Once the report has been saved, it can be retrieved from any computer that has internet access. To retrieve a saved report, click on Saved Reports in the upper right-hand section of the window. You will see a list of saved report names below. The desired report may be retrieved by clicking on the report name.

Note: You are also able to save or delete reports from the same window. Delete by clicking on the .
User accounts are managed through TOMS. The following users have access to the Teacher Portal:

**Teacher Portal Access by TOMS User Role:**

<table>
<thead>
<tr>
<th>TOMS Role</th>
<th>Teacher Portal Access</th>
<th>Access Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESC Region Staff</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Superintendent</td>
<td>Y</td>
<td>DISTRICT</td>
</tr>
<tr>
<td>District Testing Coordinator</td>
<td>Y</td>
<td>DISTRICT</td>
</tr>
<tr>
<td>District Testing Assistant</td>
<td>Y</td>
<td>DISTRICT</td>
</tr>
<tr>
<td>District User Account Assistant</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Private School</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Campus Testing Coordinator</td>
<td>Y</td>
<td>CAMPUS</td>
</tr>
<tr>
<td>Student Data Assistant</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Test Setup Assistant</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Online Session Administrator</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>Online Test Administrator</td>
<td>N</td>
<td>N/A</td>
</tr>
<tr>
<td>Teacher</td>
<td>Y</td>
<td>CLASS</td>
</tr>
<tr>
<td>Principal</td>
<td>Y</td>
<td>CAMPUS</td>
</tr>
<tr>
<td>Technology Staff</td>
<td>N</td>
<td>NA</td>
</tr>
<tr>
<td>TEA</td>
<td>Y</td>
<td>STATE</td>
</tr>
</tbody>
</table>

Note: eMetric access levels are: State, District, or Campus

*Teachers have access to students to which they are mapped via staff id*